

Meeting Minutes

Rototuna High Schools PTA

26th April 2023

Apologies: Ange Kelly, Shelley Halpin, Mackenzie Denham

Present: Sharnyn Haseltine, Sharlene Leeson, Dynelle Smallwood, Rae Gunn, Rebecca Foster, Sheta Hall, Alicia Liew

Meeting opened: 5:45 pm

Correspondence in/out:

- Email from Penni, Emblems, thanking PTA for gift basket and acknowledging ongoing loyalty and support of RHS.
- Email from The Ama Life offering fundraising opportunity for Aims Games (20% of skincare purchased donated to school). Declined as similar schemes have not been successful for us. Sharlene to send response.

Treasurer's Report:

- \$9,780 in the cheque account; \$10,074 in the savings on-call (last meeting, there was \$8,105 in the cheque account; \$10,038 in the savings on-call)
- This year to date, we've received \$1,675 for second hand uniforms and \$37 in interest on our term deposit.
- Rae still to be reimbursed for the Foundation food from the last meeting and farewell gift for Dallas (total approx. \$200). Rae to arrange reimbursements asap.
- Our surplus for the year is \$1,712 less above reimbursement.
- The 2022 accounts are on the school website: later next month, Rae will file them with Charities Services.

Balance Sheet @ 26/04/23 :	Opening	\$18,143
	Closing	\$19,855

Matters arising:

- Feather Artwork: Ange to report on Feather project next meeting.
- Event Date Confirmation: Market Day 28/10 and Quiz Night 20/06 confirmed with RHS.
- Fundraising Ideas: Venue, pricing, capacity for Cards and Cocktails workshop discussed. May be suited to a PTA social event rather than fundraising due to profitability. Will consider again later in the year.
- Fundraising Goals: Rebecca to create google form with grant ideas collected from RHS management, as well as option to submit other ideas. Dynelle to put in next newsletter.

General Business:

- Quiz Night: Rae has created a spreadsheet for organising the event and will share with everyone to update as needed. We will begin sourcing prizes, but will also consider purchasing suitable vouchers/items if needed. Sharlene to create the info flyer and send to Dynelle for marketing in newsletter.

Next PTA Meeting: 5:30 pm 24th May via Zoom

Meeting Closed: 6:25 pm