

Meeting Minutes

Rototuna High Schools PTA

20th July 2023

Apologies: Alicia Liew

Present: Sharnyn Haseltine, Sharlene Leeson, Dynelle Smallwood, Rae Gunn, Rebecca Foster, Ange Kelly

Meeting opened: 6 pm

Correspondence in/out:

- Dynelle to advertise next PTA meeting date on Facebook page inviting new members.

Treasurer's Report:

- \$9,648 in the cheque account (\$11,099 in May); \$10,110 in the savings on-call.
- This year to date, we've received \$3,367 net profit from the quiz night, \$2,495 for second hand uniforms, \$240 from KapaHaka, \$192 from Entertainment Books and \$73 in interest on our term deposit. Rae expected \$78 more from the quiz night so will reconcile the teams that paid – maybe one or two people didn't?
- Costs are the carving koha of \$4,500, Reimbursement for the quiz night (\$707 including the float), and for the Foundation food and farewell gift \$251 and Fraser's farewell gift (\$250 Boatshed Café voucher).
- Our surplus for the year is \$1,615.
- 2022 year-end accounts have been filed with Charities Services.

Balance Sheet @ 20/06/23 :	Opening	\$21,184
	Closing	\$19,758

1st: Dynelle

2nd: Sharnyn

Matters arising:

- Feather Artwork: A 3rd concept has been presented; Ange and Vicki are still in negotiations with students for a suitable mural design incorporating the feathers.
- Whare Carving: Koha has been given to the artist. The Whare is expected to open later this year with a blessing for the new space. PTA will attend and provide kai as part of the opening ceremony.
- Scooter Stands: Larger stands have been selected by Mel this week and Dynelle has passed this information to HCC.
- PTA and Staff Lunch: Pizza has been ordered for a thank you/farewell lunch for Fraser this week. Ange, Dynelle and Sharnyn will attend.

General Business:

- Quiz Night: Rae has a few left over prizes that will be put aside for our next event. Sharnyn gave our thanks to Rae for her amazing work organising the Quiz, which raised over \$3,000!
- Market Day: Sharnyn has booked 90 stallholders (110 sites) for the upcoming market. The market layout is still to be confirmed, changes are likely due to construction and accessibility. Sharnyn will visit the site and get a new plan drawn up once back from holiday. Volunteers will be needed the morning of the market to help set up. Ange to

forward PTA email to staff re. student market day stalls. Ange to check with Neil from the music department if there are students interested in performing or busking on the day. Dynelle to look in the storage room for previous market signs and arrange for stickers with this year's date.

Next PTA Meeting: 16th August TBC

Meeting Closed: 6:40