Meeting Minutes

Rototuna High Schools PTA

28th July 2021

Apologies: Ange Kelly, Shelley Halpin, Dallas Faire

Present: Sharnyn Haseltine, Susan Hill, Shelley Wood, Dynelle Smallwood, Rae Gunn, Sharlene Leeson, Rebecca Foster

Meeting opened: 5:30pm

Correspondence in: None

Correspondence out: None

Treasurer's Report:

June Balance Sheet : Opening $12,376.55
Closing $12,024.99

Moved: Shelley Wood Seconded: Dynelle Smallwood

- Rae presented July Treasurer's Report with a refreshed layout to show YTD totals and comparison with previous year.
- Charities Office Annual Return has been filed.
- Discussed mailing address for bank statements, Rae suggested the data could be simply downloaded from online account. Sharnyn to organise 'opting out' of paper statements.

Teacher Report & BOT News:

- Good start to the term with several new students and new staff welcomed at the Junior High.

General Business:

- **Market Day:** 140 spots have been sold.
- **Legacy Wall:** Still low interest in feather purchases. All agreed to continue marketing for another month then review pricing. Rebecca to post flyer on local Facebook residents pages. Susan to print flyers and display around school.
- **Uniform Sale:** Items donated to the school are being distributed to students as needed. No upcoming sales planned.
- **Food Trailer:** The food trailer has been returned with full refund ($21k) after several non-compliant issues were discovered. Jan Roberts is now working with Sharnyn to find a replacement. Initial estimates for a fully compliant and suitably spec'd trailer are approx. $30k. Sponsorship will be sought to cover the increased cost.
- **PTA Shout:** The PTA wil provide pizza for all staff on Friday 20th August to raise awareness in lead up to Market Day and promote Legacy Wall. 60 pizzas/$300 agreed.

Next PTA Meeting: 25th August 2021(via Zoom)

Meeting Closed: 6:15pm